



## US EPA Workshop on Tools and Approaches to Organizational Pollution Prevention (P2) Planning

### A SPECIAL PREVIEW OF: "AN ORGANIZATIONAL GUIDE TO POLLUTION PREVENTION"

December 9-11, 2003  
Wyndham Franklin Plaza Hotel  
Philadelphia, Pennsylvania

<http://www.epa.gov/ttnrmrl/p2workshop.htm>

#### Workshop Goals

This three-day workshop will focus on the new EPA publication, *An Organizational Guide to Pollution Prevention* (EPA/625/R-01/003). This new Guide presents three well-publicized approaches to environmental planning for organizations desiring to start, revitalize, or promote pollution prevention efforts. It also offers a fourth approach, which allows an organization to prepare a customized plan that is a combination of the existing three models. Tools are provided to assist organizations in developing a program or plan that is specific to their needs using each of these approaches or any combination of approaches.

This workshop provides information to help organizations get P2 programs started or to re-evaluate existing P2 programs. The *Guide* presents an alternative method for working on P2 projects and plans, and four approaches to implementing P2 and environmental planning within an organization. The intention is to spark some ideas and provide tools that can be used to successfully complete an organization's P2 mission. During the workshop, attendees will be divided into teams that will perform exercises to better understand the process.

#### Instructors

Two highly energetic and widely-known trainers, Bob Pojasek, President of Pojasek and Associates, and Cam Metcalf, Executive Director of the Kentucky Pollution Prevention Center, will provide three days of training and hands-on practical applications for information, fun, and profit. Facilitated group activities will introduce, encourage and promote the use of systems approach tools to assess and shape environmental management planning that meets the unique needs of any organization.

## Registration

U.S. EPA's Office of Research and Development (ORD) is providing this training for you free of charge, but is asking for a firm commitment of your time for three full days in order to receive the full benefit of the training. Pre-registration is required; there is no onsite registration.

You can register for the training online at the following EPA web site:

<http://www.epa.gov/ttnrmrl/p2workshop.htm>

Online registration is the easiest way to register and receive quick confirmation.

Or you may fax this registration form to Alina Martin, SAIC Technical Conference Solutions at **(703) 736-0826**. Please print clearly.

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Company \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

## Location/Hotel Information

Wyndham Franklin Plaza Hotel  
17<sup>th</sup> and Race Street  
Philadelphia, PA 19103  
(215) 448-2000

The training is being held at the Wyndham Franklin Plaza Hotel. A limited number of rooms has been reserved at the hotel, however please secure your hotel accommodations as early as possible. Please reference the "EPA Pollution Prevention Workshop" to receive the workshop rate. Reservations are on a space available basis and must be made by 5:00 p.m. on Friday, November 14, 2003.

The workshop rate is \$124 (or the prevailing government per diem rate) plus 14% tax.

One night's stay credit card deposit is required to hold each reservation. The deposit is refundable if notice is received at least 24 hours prior to arrival and a cancellation number is obtained. Check-in time is after 3:00 PM; checkout time is at 12:00 Noon.

Once you register for the training, you will receive a confirmation e-mail with additional travel details and directions.

## For Further Information

For additional information, please contact Alina Martin of SAIC Technical Conference Solutions at [tcs-events@saic.com](mailto:tcs-events@saic.com) or by phone at (703) 318-4678.